

Books and Course Descriptions

Apologetics-Beyond Reasonable Doubt- ETA6704 This course is an introduction to the study of apologetics. It will take you step-by-step through the well-documented evidence.

Basic Bible Survey: Introduction and Old Testament: HII090- This survey provides an overview of the entire Bible. Study outlines of each book of the Bible are provided for further development by the student.

Basic Bible Survey: New Testament – HII104

Battle For The Body: HII321 –A study of all the Bible teaches about divine healing. Complete guidelines for receiving and ministering healing.

Beyond Reasonable Doubt (Apologetics) ETA6704- This text is an introduction to the study of apologetics. It will take you step-by-step through the well-documented evidence. Whether a skeptic or a believer, this book will help you reach a verdict - that could very well change your life!

Bible Study Methods –HII082 –This course equips students for personal study of the Word of God . Students will learn how to study the Bible by book, chapter, paragraph, verse and word.

Biblical Beliefs ETA1100--Presents foundational Bible doctrines in a popular, easy to understand format. Covered in this course are creation and the fall of man, faith and regeneration, justification and adoption, prayer and worship, angels, Satan, Resurrection and judgment, and the church.

Biblical Leadership ETA2800 - This relevant and important book will help you grasp a New Testament picture of leadership that is person-centered and team-centered. Rather than basing ministry on secular principles, the timeless biblical strategies of placing people to use their gifts in service will help you grow in self-perception, skills, and vision as a leader.

Developing A Biblical World View: HII112 – This course examines the Biblical world view from Genesis through Revelation. God’s plan for the nation of the world from the beginning of time is detailed. Current worldwide spiritual need is also presented.

Helping Relationship-Textbook: (Boundaries)-AMZ7456 Presents a biblical treatment of boundaries identifies how boundaries are developed, and how people become injured. It is program for developing and maintaining healthy limits within relationships.

Biblical Management Principles: HII155

Business Management in the Local Church AMZ342 -This course gives practical information; the biblical blueprints to the nuts and bolts of wise application. This course contains information on church & law, church finances, church facilities, and church personnel.

Christian Counseling Theory and Therapy-AMZ1246 Helps develop both a general approach to Christian counseling and a specific response to particular problems. An introduction to a counseling approach using biblically directed discussion, nouthetic-counseling that works by means of the Holy Spirit to bring about change in the personality and behavior of the counselee. It is a comprehensive guide: recent developments and research, new resources. This course builds on biblical foundations.

Christian Ethics in a Postmodern World ETA108-For Christians, ethics must be rooted in the absolutes of God's Word. This course examines critical questions such as abortion, euthanasia, bioethics, human sexuality, politics, war, capital punishment, race, the arts, and the environment, from a biblical viewpoint

Church Administration/Education: *Church Administration Handbook-AMZ0617*-This course is designed to introduce pastors to the basic principles related to the nature, structure, and function of the church. Additionally, to teach them the practical knowledge and skills necessary for the local church to carry out effectively its functional roles in the areas of ministry, administration and education.

Church Educational Ministries-*More than Sunday School*-ETA3890 Provides a panorama of educational ministries in the local church: Sunday School, home Bible studies, summer ministries, retreats and camps, adult education, youth and club programs, children's church, and missions. It presents each program's uniqueness, strengths, structure and resources.

Creation Therapy Unit 1-NCCA 101 Provides the student with the biblical, historic and scientific background and provides evidence of the validity of this theory and counseling technique. Teaches the general behavior patterns of each temperament, how it affects every aspect of all our lives, and how to use this information to assist the counselee. Introduces the student to a test called "Temperament Analysis Profile." This test measures inborn temperament with an accuracy rate of 95.7%. Also teach the student how to counsel others and how to assist their counselees in achieving long-term emotional and spiritual well-being.

Creation Therapy Unit 2-(NCCA 102)

Decision-Making in the Church: *Scripture and Discernment: AMZ384* A study of the practical issue of how decisions are made in the church. The pattern of decision making can be found in Scripture in one of the central events of the book of Acts, the conversion of Cornelius and culminating in the Apostolic Council of Acts 15.

Deliverance Manual-DEL101 -Deliverance is the last battleground to complete freedom of the Christian. The benefits far out weight having to go through the battle. You will learn things about the spiritual world that can not be learned in any way other than being involved in deliverance. You will see many signs, wonders and miracles performed by God. Deliverance will assist in establishing God's order and family order.

Foundations of Faith HII031 – This course stresses the importance of proper spiritual foundations for life and ministry by focusing on foundations of the Christian faith identified in Hebrews 6:1: Repentance, faith, baptism, laying on of hands, resurrection, and eternal judgment.

Group Dynamics, Processing & Counseling -INT100- This course provides a method of relating the understanding of modern psychology to that of religious faith as expressed in the Christian Bible.

Growing Toward Spiritual Maturity-ETA6453-A strategy for growing toward Christlikeness must be based on the actual ways that people grow and develop into maturity in Christ. Through identifying and understanding how we grow spiritually, we become more intentional in our use of time and methods.

Effective Biblical Counseling AMZ5706– This course presents a model of counseling that can be gracefully integrated into the functioning of the local church. This course will show you how

to help people achieve obedience and character growth and establish a sense of personal worth and security along the way.

How People Grow-AMZ243- Gives understanding of the Biblical Process of Growth to Help People Move into Christ-like Maturity. Gives Biblical insight and practical tools for resolving issues of relationships, maturity, emotional problems, and overall spiritual growth. Prescribes a combination of prayer, Bible study and regular contact with a "growth group".

Intercessory Prayer: HII236 – An intercessory prayer guide that include guidelines on how to pray, what to pray for, when not to pray, resources for prayer, international intercession, and factors that hinder prayer.

Jail and Prison Ministry: HII228 –A complete guide to jail and prison ministry. Include guidelines for writing and visiting inmates, conducting group services inside an institution, reaching out to families of inmates, and ministering on death row.

Kingdom Living HII304 – The “Gospel of the Kingdom” shall be preached in all the world before the return of the Lord Jesus Christ (Matthew 24:14). Understanding of Kingdom principles is necessary if one is to spread the Gospel of the Kingdom. This course focuses on patterns and principles of Kingdom living applicable to life and ministry.

Knowing God’s Voice – HII074 - .This course explains how God speaks to mankind today and how to find His general and specific plans for life. A Christian model for decision making is presented, along with guidelines for overcoming wrong decisions, steps to take if you have missed the will of God, and methods for dealing with questionable practices.

Leaven-Like Evangelism: HII198 –Effective evangelism strategies are taught, including detailed instruction on the deliverance ministry, church planting, and techniques of networking between ministries.

Lifestyle & Career Development Textbook: (Psychology of Counseling) **AMZ9301**– This course gives an overview of the field of counseling.

Ministry of Evangelism-Your Ministry of Evangelism ETA6488- Evangelism is the mandate for church growth today. This course covers the biblical foundations of evangelism, conversion and regeneration, how to lead a person to a decision for Christ, age-specific techniques, team efforts, visitation, discipling new believers, and the importance of prayer in the entire process of evangelism.

Ministry of the Holy Spirit – HII066 – This study focuses on the ministry of the Holy Spirit, spiritual fruits, and gifts and position of ministry in the Body of Christ

Mobilization Methodologies: HII318 –This course presents methods for mobilizing spiritual forces for God and explains the practical application of specific areas of ministry.

Multiplication Methodologies: HII139 –God’s plan for spiritual multiplication is presented. This study reveals how a single Christian can be responsible for the multiplication of thousands of trained and motivated believer. Church growth principles are emphasized.

Music and Worship in the Local Church ETA6658 This course focuses on the important role of music and worship in the life of the church. It provides a historical overview of music and worship, biblical foundations for both, and practical instruction on how to renew both in the local church.

New Testament Survey-ETA038 This course brings unity and chronological sequence to New Testament study by weaving the contents around a central theme-the person of Christ. Divisions are the synoptic Gospels, the Gospel of John, and the Book of Acts, the Pauline Epistles in chronological order, the General Epistles, and the Book of Revelation.

Old Testament Survey Part 1-ETA826 (Genesis – Esther) - This course is a sweeping overview of God's working from creation through the early days of His chosen people. Topics include the patriarchs, Israel's trek to the Promised Land, David's reign, Solomon's kingdom, the kingdom of Judah, and the exile.

Old Testament Survey Part 2-ETA647 (*Job-Malachi*) - - This course probes the message of the books of poetry and prophecy, which gives insight into God's dealings with His people. This course relates the great writings of the prophets to us today. It is in chronological sequence.

Power Principles: HII147 –The early church was born in a demonstration of the power of God. Power principles taught in this course equip students for spiritual harvest and moves them from being spectators to demonstrators of the power of God.

Social Cultural Foundations-AMA2005 - The student will benefit from the author's thoughtful examples, theory mixed with practical directions, and biblical conclusions. The course is provided in chapters that cover most situations that a counselor will encounter when helping a person Textbook: *Counseling and the Search for Meaning*

Spiritual Gifts BIB515 Every believer receives a gifting from the Holy Spirit at the time of the new birth. But God also equips each believer throughout his or her life to use that **gift**.

Spiritual Strategies: A Manual of Spiritual Warfare: HII058 – This course moves participants beyond the natural world into the realm of the spirit. Tactics of the enemy are analyzed and strategies of spiritual warfare assuring victory over the principalities and powers of the spirit world are explained.

Staff your Church for Growth-AMZ0954This course will give pastors the advice needed to guide them in selecting staff members who can help their church grow. Models for team ministry, keys to productive team ministry, guidance for determining when to add staff members, techniques for effective interviews, and steps to managing staff conflict.

Strategic Pastoral Counseling—AMZ2631-This course introduces a new short-term model geared specifically for pastors that addresses these concerns and gives Counseling resources for counselors. This course addresses the ten most common counseling problems that pastoral counselors confront.

Tabernacle of David-AMZ6947 -Exposes you to the many forms of worship experienced by the Hebrews in Zion, the City of David, the history of the Ark of the Covenant from Moses' to David's time. Begin to understand how the New Testament Church can trace its roots in worship to the time of David.

Tabernacle of Moses – AMZ6946 -Provides an in-dept study on this ancient Hebrew place of worship. Uses a step-by-step approach to how Redemption can be explained through the Tabernacle of Moses. Written as a tool for all Christians, will deepen your understanding about this divine habitation.

Teaching Adults - Teaching Adults with Confidence ETA2037- This course is designed to provide in-depth training for those who are teaching the Bible to adults. Course sessions answer the following questions: Why is it important to teach adults? What are the characteristics of adults

at various stages of life? How do adults learn and how should they be taught? What are the key principles for organizing and growing adult Sunday School classes?

Teaching Techniques-ETA1135 Focuses on the philosophical basis of methodology, insights from current research, an overview of classroom usage, and principles of selection for specific purposes, and audiences.

Teaching Youth: *Teaching Youth With Confidence*:ETA2002 This course is for youth workers and teachers. It focuses on the overall purpose of youth education and that is to fulfill the biblical mandate from Christ to change lives by making disciples (Matthew 28:18-20).

Temple of Solomon-AMZ6948 - provides an in-dept study of the Tabernacle of Solomon. It is the third book in the divine habitation trilogy.

Triune God-ETA6097 -This course covers the individuality of the Father, Son, and Holy Spirit and the biblical teaching of the Trinity. Topics include the character/work of God; the preexistence, incarnation, deity, death, resurrection and return of Christ; and the personality and power of the Holy Spirit.

Truth About Worldviews ETA6727 - In this Biblical Essentials study, Dr. Eckman analyzes the main world religions, cults, and philosophical systems as worldviews. He asserts that genuine, biblical Christianity is the only worldview that answers every question relating to spirituality, morality, and the meaning of life.

Understanding Dreams and Vision BICC580 What is God saying in your dreams? How do you know if a dream is from God? What should you do when a dream contains a warning? Jane Hamon cuts through psychological jargon and cultural mumbo-jumbo to give you a clear, biblical understanding of the language of dreams-and how to discern the voice of the Lord as He communicates His purpose for your life.

Understanding People-ETA6992 To truly understand people we must combine the rigorous formal study of developmental issues with our own observations and thorough study of Scripture. This book helps the Bible teacher enhance ministry skills to work with people more effectively.

Understanding Teaching-ETA1155 A biblical understanding of teaching brings appreciation for this spiritual gift. Approaching this task biblically involves empowerment from the Holy Spirit, insight into God's Word, sharp communication skills, and accurate interaction with students.

You & Your Bible ETA1170 -This course presents the inspiration and authorship of the Bible, how it was preserved, why we believe it, how we deal with its problems and critics, the role of archaeology, and ways to study the Bible more effectively. How did we get the Bible? Who wrote the Scriptures? How can we answer the Bible critics? Why do we believe the Bible to be the Word of God?

Women, A Biblical Profile: HII201 –A study of all the Bible teaches about women and their role in ministry. Also includes a study of the Bible books bearing women's name – Ruth and Esther – and resources for biographical study of all of the women of the Bible.

World Missions Today ETA1165 A survey of missions with emphasis on the present worldwide scene, the biblical basis of missions, and how all believers can get involved. Every believer's life will be enriched with the knowledge of God's work through His people.

National Christian Counselors Association Courses for Phase 1 - N.C.C.A.

Basic Christian Counseling –NCCA100- This course will cover on videotapes, four hours of instruction. The instructor will provide the student with an overview of the types of secular counseling/therapeutic methods). The student will be taught the difference between Christian and secular counseling, goals, techniques, and several other important topics, such as the dangers and pitfalls of counseling.

Christian Psychology and Counseling NCCA103 – This course will provide general information regarding basic theories concerning historical systems of psychology, counseling, biblical theories of counseling and the utilization of N.C.C.A.'s counseling model, Temperament Theory.

Temperament Theory NCCA104– This course provides an in-depth background of the theory of temperament and provided with the scientific and biblical basis for this theory. This course introduces a fifth temperament and the behavioral patterns of each temperament.

Testing/Measurements –NCCA105- This course is provided on a one-hour videocassette. The instructors will introduce the student to the primary tests used by the N.C.C.A. Samples of “Jane Doe” reports will be provided for the student’s review.

Temperament Therapy –NCCA106 -This course teaches how to apply the theory of temperament in a clinical setting. An A.P.S. start-up packet is included with this course. The student is authorized to begin administering the A.P.S. at this point.

Temperament Analysis Profile –(Arno Profile Systems) NCCA107–are a counseling technique measuring the counselee’s needs, natural traits, strengths, and weaknesses, which according to temperament identifies are the best way to counsel them.

Courses for Phase 11 – N.C.C.A

Mastering Pastoral Counseling Utilizing Temperament –NCCA108- This course will provide specific information regarding stress, anger and guilt with the emphasis on the need to develop family relationships. This course utilizes the N.C.C.A.'s counseling model, Temperament Theory.

Temperament Case Studies –NCCA109-Teaches the counseling model with which the N.C.C.A. members counsel. Case studies utilize the counseling model taught by the N.C.C.A.

Counseling the Codependent NCCA110: A Christian Perspective Utilizing Temperament – Provide specialized training regarding codependency, which incorporates the counseling, taught by N.C.C.A.

Advanced Courses (Masters & Doctorate students) N.C.C.A.

Cognitive Therapy Techniques –NCCA111– This course is technique oriented. Cognitive therapy methods used on problems such as depression, marital conflicts, anger, etc. Provides the student with some useful tools to make his/her counseling more effective.

Counseling Adult Children of Alcoholics –NCCA112- ACOA is a relatively new term but an age-old problem. This course provides information about the family background, personal characteristics and common problems, which face the adult children of alcoholics.

Counseling and Children – NCCA113-To effectively help children, a counselor must be equipped with an understanding of the basic principles of child development. The two authors provide instruction and encouragement to the Christian counselor who seeks to minister to the developmental, emotional, and spiritual needs of children.

Counseling and Homosexuality-NCCA114 – The author writes from a heart of compassion, love and true Christian view and includes numerous stories of his clients. The student will learn that change is possible and that lives are transformed by miracles and by hard work. The challenge is to help the counselee keep an open mind while he/she gains in self-understanding and moves forward in new patterns of behavior.

Counseling and Self-esteem-NCCA115 – This course contains three goals 1) to provide the pastor and counselor (lay people can also use this counseling approach to build their own self-esteem) with an understanding of self-esteem as a fundamental ingredient to one's spiritual, emotional and social health; 2) to teach accurate biblical views of self-esteem and 3) to teach counseling strategies that can be used for building self-esteem.

Counseling Families-NCCA116- case studies are provided to aid in this course. Each case study is a real situation numerous charts and lists aid in practical applications of more effective family counseling.

Counseling Families of children with Disabilities –NCCA117–Discover that it is difficult to define disability. He/she will learn that it is hard to determine the point a disability becomes a handicap. The focus is on families whose children developed problems before birth, during birth, as young children / teenagers.

Counseling for Anger –NCCA118– Methods of addressing the problem of anger are provided in this course; helps in understanding the factors of anger; the basis for counseling anger, and how to control and express anger.

Counseling for Family Violence and Abuse-NCCA119 –The basic components of family violence. The definition and history for each type of abuse with instructions for giving help to both victim and abuser. The course is divided into three sections: Spousal abuse, child abuse and elder abuse.

Counseling for Problems of Self-Control –NCCA120- The goal is to show how the counselor can help people identify and resolve the root problems, which are causing one's inability to exercise self-control.

Counseling for Sexual Disorders-NCCA121 – Sexual therapy goals discussed in this course are to distract from anxiety, remove demand and eliminate negative or failure experiences and feelings. Forms are provided to assist in sexual therapy counseling: Physical history, background history, sexual evaluation, sexual assessment feed-back, sexual therapy plan and assignments.

Counseling for Substance Abuse and Addiction-NCCA122 –Provide answers to questions about drugs and why people use them. Drug abuse is a complex problem Fundamental principles presented within is course which will aid the student in his/her preparation to counsel those who suffer addiction.

Counseling for Unplanned Pregnancy and Infertility NCCA123–Divided into three sections: 1) it explains how to conceptualize the problem and ways to help the family; 2) how to deal with pregnancies that are too early, i.e. teenage pregnancies, pregnancies before marriage and pregnancies too soon after another birth; 3) births that are too late or that never occur.

Counseling in Times of Crisis-NCCA124 – The dynamics and Scriptural view of crisis is presented – one a pastor, the other a professional counselor. The student will learn how to better understand the issues in a crisis situation as well as the principles that can help one face a crisis.

Counseling the Depressed –NCCA125– Therapeutic principles and a clear understanding of depression. The student will receive the training needed to address the problems associated with depression.

Counseling the Sick and Terminally Ill-NCCA126 – The author writes from the perspective of a physician, A Christian and a counselor. Illustrated by frequent case histories and relevant biblical references. It builds on a creative counseling model and is written in a language that is understandable. It will prepare the student with the skills needed to minister to the sick and terminally ill.

Counseling those with Eating Disorders-NCCA127 – The student will discover that there are complicated interplay dynamics found in eating disorders. Some issues contain other issues, which overlap and recur again. Some of the areas addressed in the course are Anorexia, Nervosa and Bulimia.

Father-Daughter Connection –NCCA128 – Provides insight into the father-daughter relationship with regards to each individual's temperament.

Innovative Approaches to Counseling-NCCA129 –Provides a refreshing approach to people helping. The author has three goals and the course is presented with a clear, concise, well-organized writing style. The information provides carefully thought-out conclusions with a careful use of Scripture.

Integrated Temperament Couple Therapy-NCCA130 –Designed for pastoral counseling of couples. The emphasis is on understanding the stress factors in a dyad relationship and the proper evaluation and therapy for the presented problems of the couple.

Integrative Therapy-NCCA131 –Case studies are presented to provide the student with insight and ability to integrate the Temperament Therapy with the Cognitive Therapy to obtain extremely effective results.

Marriage and Family Counseling: An Integrated Approach-NCCA132 –Designed to provide the student with an overview of Marriage and Family counseling with specific emphasis on system and Structural therapy techniques. A specific study of the use of genograms and family of origin work is emphasized. The course integrates Temperament and System/Structure in family counseling.

Pre-marriage Counseling with Temperament-NCCA133 –Specific reference for the pastoral counselor and develops a pre-marriage technique using the tools of modern System Family counseling and Temperament Therapy. This course consists of four units. The course develops a specific six-week plan for pre-marriage counseling using the tools provided in the course.